

Town of Ennis P.O. Box 147 Ennis, MT 59729 Phone (406) 682-4287 Fax (406) 682-5011

## SHORT TERM RENTAL INSPECTION CHECKLIST

## This form must accompany your Town of Ennis Business License Application.

All short-term rentals within the Town of Ennis are required to obtain a Town of Ennis Business License. This checklist must be completed by owner or property manager; initialed and notarized and must accompany the annual application for Town of Ennis Business License. Initial each line to indicate agreement and completion of item.

Property Address:			
Business Name:			
Property Owner Name and Phone Number:			
Local Emergency Contact Name:			
Phone	e: Email:		
Months property to be rented:			
Listing Title or Property Listing # (e.g. VRBO property #):			
	The property address is properly displayed and easily visible from the street		
	All outside electrical outlets are ground fault circuit interrupter (GFCI) outlets		
	Owner acknowledges that camping within Town limits is prohibited as defined by Town Code 7-7-1		
	Decks that are 30 inches or more above the ground have an adequate guardrail		
	A fire apparatus can get within 150 feet of the building		
	General housekeeping around the building has been maintained with an eye towards Firewise Safety		
	Owner shall keep the property maintained and provide trash collection services for non-Madison County Residents		
	Occupancy meets all Montana Code Requirements		
	There are operable smoke detectors in each sleeping area plus each level including basement and attic		
	Combustible materials are stored at least 3 feet away from any ignition source		
	There are carbon monoxide detectors located outside each bedroom and on all levels of building		
	Every habitable/sleeping space has an operable window or door directly to the outdoors		
	All electrical outlets in kitchens and bathrooms are GFCI (ground fault circuit interrupter) outlets		
	All electrical cover plates for outlets, switches, and junction hoves are in place and secured		

There no permanently used extension cords				
All circuits in the breaker box are labeled properly				
There is an A-B-C type fire extinguisher (min 5lb max 10lb) properly maintained and installed within 10 feet of the kitchen or fireplace				
All egress doors or windows with dead-bolt type locks are operable from	n the inside without the n	eed for a key		
All stairways and handrails are maintained and in a safe condition				
Proof of the items below items must be included with your Town of Ennis Applic	ation			
Exterior signage installed near front entrance that conforms with Town	n Code 3-4-1.2			
Lodging Facility Sales and Use Tax Permit (from MTDOR) – provide copy of permit with application				
Public Accommodation License and Inspection - filed and signed by Reg	ulatory Authority			
OTHER COMMENTS:				
NOTARY REQUIRED - DO NOT SIGN WITHOUT NOTARY				
NOTARY REQUIRED – DO NOT SIGN WITHOUT NOTARY				
Completed Date:				
Completed By:				
Signed:				
Chata of Manufacture				
State of Montana				
County of		<i>(</i> 2)		
This record was signed before me this day of, 20, by signer).		(Name of		
	Notary Signature			
	,6			
{Official Stamp}				