



Town of Ennis
 P.O. Box 147
 Ennis, MT 59729
 Phone (406) 682-4287
 Fax (406) 682-5011

SHORT TERM RENTAL INSPECTION CHECKLIST

This form must accompany your Town of Ennis Business License Application on an annual basis.

All short-term rentals within the Town of Ennis are required to obtain a Town of Ennis Business License. This checklist must be completed by owner or property manager; initialed and notarized and must accompany the annual application for Town of Ennis Business License. Initial each line to indicate agreement and completion of item.

Property Address:	
Business Name:	
Property Owner Name and Phone Number:	
Local Emergency Contact Name:	
Phone:	Email:
Months property to be rented:	
Listing Title or Property Listing # (e.g. VRBO property #):	

- _____ The property address is properly displayed and easily visible from the street
- _____ Exterior signage installed near front entrance that conforms with Town Code 3-4-1.2
- _____ All outside electrical outlets are ground fault circuit interrupter (GFCI) outlets
- _____ Owner acknowledges that camping within Town limits is prohibited as defined by Town Code 7-7-1
- _____ Decks that are 30 inches or more above the ground have an adequate guardrail
- _____ A fire apparatus can get within 150 feet of the building
- _____ General housekeeping around the building has been maintained with an eye towards Firewise Safety
- _____ Owner shall keep the property maintained and provide trash collection services for non-Madison County Residents
- _____ Occupancy meets all Montana Code Requirements
- _____ There are operable smoke detectors in each sleeping area plus each level including basement and attic
- _____ Combustible materials are stored at least 3 feet away from any ignition source
- _____ There are carbon monoxide detectors located outside each bedroom and on all levels of building
- _____ Every habitable/sleeping space has an operable window or door directly to the outdoors
- _____ All electrical outlets in kitchens and bathrooms are GFCI (ground fault circuit interrupter) outlets

- _____ All electrical cover plates for outlets, switches, and junction boxes are in place and secured
- _____ There no permanently used extension cords
- _____ All circuits in the breaker box are labeled properly
- _____ There is an A-B-C type fire extinguisher (min 5lb max 10lb) properly maintained and installed within 10 feet of the kitchen or fireplace
- _____ All egress doors or windows with dead-bolt type locks are operable from the inside without the need for a key
- _____ All stairways and handrails are maintained and in a safe condition
- _____ Owner verifies that all State and County requirements have been met for operations of a short-term rental

OTHER COMMENTS:

Completed Date: _____

Completed By: _____

Signed: _____

State of Montana

County of _____

This record was signed before me this _____ day of _____, 20____, by _____ (Name of signer).

Notary Signature

{Official Stamp}