

SEPTEMBER 10, 2020
7:00 P.M.
ENNIS TOWN HALL

Open Meeting: Mayor Leavitt opened the Ennis Town Commission meeting at 7:00 p.m.

Commission Present: Bancroft, Hardy, Roberts, Ranson and Schroeder

Pledge to the Flag

Minutes: The Commission reviewed the minutes of the August 2020 Commission meeting.

Bancroft made a motion to approve the minutes. Hardy seconded the motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

Public Comment: There was no public comment.

Fish, Wildlife & Parks: Tabled until the October 8, 2020 Commission meeting.

Mayor Leavitt spoke of what is going on with the Madison River and wants to have a Fish, Wildlife & Parks person come in and explain what is being considered for the river and where their process is at.

City Attorney Discussion: The Commission was told that Attorney Greenbaum is handling the small items for us as far as law enforcement matters. If other matters come up the Town should consider who, attorney wise, we should go with depending on the circumstances.

Officer Moore stated he believes Attorney Greenbaum will review Ordinances without charging the Town.

There was more discussion on what the Commission thinks the Town needs as far as an attorney.

Schroeder made a motion that any contract with an Attorney to be approved by the Town Commission. No second to the motion.

Discussion: It was decided the Mayor will reach out to some Attorneys.

The City Attorney matter will be put on the October Commission meeting for more discussion on who and what the Mayor finds out after speaking with some attorneys.

Revenue(s) Discussion: It was decided the Dog Licenses and Business Licenses will be set up for a work session.

Future Projects and Grants: Ranson made a motion that all future grants and projects need to be approved by the Commission prior to being written.

There was some discussion on whether a motion is appropriate at this time and more discussion on projects, grants and the need for Commission involvement prior to starting a project.

Master Plan: Schroeder made a motion to approve the Request for Proposal for the Master Plan. Hardy seconded the motion.

Discussion: Karen Ketchu said it is very important to have a plan in order to get Grants for projects.

Roberts talked about the Stakeholder Involvement.

There was more discussion on the contents of the Master Plan.

Ranson asked if Roberts thinks this is ready to go and not rushing it.

Roberts informed the Commission that Joe Willauer helped with it and the hopes are for the Community to be very involved.

Kelly Elser suggested it needs to be scaled down. It is too vague and broad. An example he gave is the Public Park initiative.

Discussion continued and it was decided that, on page 3, the Summary of Previous Planning Efforts would be deleted.

The time frame on page 6 will be changed to “5-10” years.

The submission date from firms giving proposals will be November 3, 2020 @ 3:30 p.m. MST.

Kelly Elser reiterated that this RFP is for a City like Bozeman, Butte, Great Falls.

Schroeder made a motion to table the motion indefinitely. Bancroft seconded the motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

Schroeder made a motion to approve the Request for Proposal (RFP) for the Master Plan with the noted changes. Hardy seconded the motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

Department Reports: Police: J. Moore submitted a written report to the Commission for review. He asked if the Commission wants him to continue the “Speed Sign” reports. They answered in the affirmative.

There was a question about how school is going and Moore said it is going well. The kids are glad to be back.

Moore told the Commission about the Instructor Course he attended.

Moore told the Commission that the WiFi speeds have been increased and gave user statistics.

Ambulance: Patti Austin submitted a written report for review.

The Mayor told the Commission the “On Call” schedule has been started but not finalized. There have been more discussions on the transition of the Ambulance to Madison Valley Medical Center and the transfer of assets.

Library: Karen Ketchu submitted a written report to the Commission for review. She said the written standards for the Library will be included in next months report to the Commission.

Public Works: A written report was submitted to the Commission for review. There were questions about the rags, etc. that are caught in a basket so they don't clog the sewer system and employee prospects, of which, there are 2 or 3 possibilities.

Clerk: Ginger Guinn submitted a written report for review. She told the Commission the audit will be starting soon

Zoning: No report.

Mayor Comments/Reports: The Mayor said his month has been filled with Downtown matters, the fires and the budget.

Commission Comments: Schroeder said Western Transportation Institute collected data over the weekend and the study is finalized and data will be put together. There is a new redesigned concept. The balusters can be moved so the people can see the new concept in real time. (A visual was put up on the screen to show the Commission.)

Hardy asked when Rural Water was coming. Kelly Elser stated it would be best to have them at a work session.

The work session to review Dog and Business Licensing and meet with Rural Water on rate structuring was set for September 24, 2020 @ 6:00 p.m.

Claims: Roberts made a motion to pay claims. Hardy seconded the motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

Adjourn: Bancroft made a motion to adjourn. Schroeder seconded the motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

The meeting was adjourned at 8:30 p.m.

Blake Leavitt, Mayor

Ginger Guinn, Clerk/Treasurer