

**TOWN OF ENNIS PLANNING BOARD
MEETING MINUTES**

April 15, 2015

1. Call to Order: 7:00pm

2. Roll Call

Members present: Halsey Bishop, Keri Kensinger, Mariah Oliver, Lincoln Roberts

Members not present: Brandi Palmerton, two board vacancies at this time.

Staff Present: Leona Stredwick (Planning Secretary)

Others present: None

3. Minutes

MOTION: To approve the minutes of the February 18, 2015 meeting as presented. Moved by Mariah Oliver; seconded by Lincoln Roberts. Motion passed unanimously.

4. Chairman Comments: Becky will be talking to the Chamber of Commerce regarding putting on a MTAP presentation.

5. Statement of Conflict of Interest: No conflicts noted.

6. Opportunity for Public Comment for items not on the agenda: No public present.

7. Ennis Subdivision Regulations update

Keri has been in contact with Jerry Grebenc, the new planner for Great West. There are grants available to help small communities pay for updates to their subdivision regulations. Grant applications will be accepted after July 1, 2015.

A. Work plan

i. Process

- Planning Board will work with Jerry to review the 2011 Draft document produced by Great West, the new county subdivision regulations and the Ennis Growth Policy to make sure they align.
- Current regulations are from 2002, get updated regulations adopted in the interim in order to be in compliance.

ii. Assignments

- Planning Board will read through and note applicable changes that might be made to the proposed county subdivision regulations to make them suit Ennis.

iii. Timeline

- **May** – recommend to the City Council to adopt the county subdivision regulations as interim regulations.

- **July** – board members will have read through the 2011 draft Ennis Subdivision Regulations and the 2015 County Subdivision Regulations and bring any changes, corrections or additions to the planning board meeting.

MOTION: To recommend to City Council the adoption of the 2015 County Subdivision Regulations as the interim City of Ennis Subdivision Regulations during the completion of the subdivision regulation update process. Moved by Halsey Bishop; seconded by Mariah Oliver. Motion passed unanimously.

8. New Business

A. Planning Board Secretary

- The county will be unable to provide secretarial services after July 1, 2015. As always, the county planning staff is available for consultation, presentations, etc.
- Keri will speak with Ginger about placing an ad seeking a new secretary.

B. Planning Board Member Reports

Mariah: Update on City Council activities:

- First reading of the sign ordinance.
- Senior Center progress.
- “Your Speed Is” information.
- City approved the City Hall entrance remodeling project.

C. Other: No other new business.

9. Old Business:

A. Board Vacancies: Still two positions available. Keri will discuss with Ginger putting in another ad.

B. Other: No other old business.

10. Claims: No claims

11. Adjournment

MOTION: To adjourn the meeting at 8:30pm. Moved by Lincoln Roberts; seconded by Halsey Bishop. Motion passed unanimously.

Keri Kensinger, Chairman

Leona Stredwick, Secretary