

**ENNIS TOWN COMMISSION MEETING  
DECEMBER 10, 2015  
7:00 P.M.  
ENNIS TOWN HALL**

**Open Meeting:** Commission Chair, Vincent, opened the December 10, 2015 meeting of the Ennis Town Commission at 7:00.

**Commission Present:** Vincent, Bancroft, Pine, Bourke, Palmerton

**Pledge to the Flag**

**Minutes of the November 12, 2015 Commission Meeting:** The Commission reviewed the minutes of the November 12, 2015 meeting. Bancroft made a motion to approve the minutes. Palmerton seconded the motion. Roll Call Vote Palmerton and Bancroft approved, Bourke and Pine abstained.

**Public Comments on Non Agenda Items:** There were no public comments.

**CDBG Grant for Senior Center:** John Heckler discussed the approval of the grant to the Town. Discussed training attendance, start up procedures, ADA requirements and provided a list of tasks to be completed (9 month look ahead schedule) Also discussed that all documents regarding grant will go through the Town. Bank account needs to be set up for all grant monies and that any money deposited has only 3 days to be disbursed from account.

Heckler requested that they (Senior Center) be placed on meeting agenda for next 6 months.

Board is required to provide qualifications statement for members administering grant monies. Bernie Oglietti indicated that he has already handled/prepared resolutions and various items on the CDBG Grant list and is a qualified board member.

Board will provide requests to Town for approval and they will act as liaison with Department of Commerce.

Ginger will be in charge of grant accounting which will require extra hours. Heckler indicated that a special "filing system" will be required (and possibly maintained by Ginger) for audit purposes. Space for filing system is a problem for both Senior Center and Ginger.

Senior Center is hoping to hire local contractors for all building. Payments for contractors will be bundled once a month for approval by Town and forwarded to the Department of Commerce.

Lynn Foreman thanked everyone for their help in obtaining this grant.

**Conditional Use Permit:** Arthur Behar, Zoning Administrator appeared via skype and discussed that property on Main Street is a Commercial Property and buyer wants to build residential apartments. The Change of Use Permit is approved by Zoning. The change made to the original plan was that patios will only be built over parking lot and not on 3<sup>rd</sup> street.

Bancroft discussed lights, noise etc. from commercial buildings and that must be discussed with builder/owner prior to building.

Bancroft made a motion to approve Conditional Use Permit. Pine seconded the Motion. Roll Call Vote: All Commissioners voted yes. Motion approved.

**Repeal Old Sign Ordinance:** Tabled for this meeting. Placed on January's agenda.

**Parking Ordinance Additions/Changes:** John Moore discussed parking ordinances, fire lanes and blind corners. Discussion regarding IGA (empty building) and parking problems. A line showing delineation between parking area and roadway beginning should be looked into.

