

Town of Ennis

Zone/Site Permit Application

All areas marked with an asterisk must be completed. All applicants must complete Zone/Site application
Application must be completed in full; incomplete applications can cause a delay in approval
DO NOT FILL IN SHADED AREAS

*Name _____

*Mailing Address: _____

*City: _____ *State: _____ *Zip Code: _____

*Telephone #: (H) _____ (W) _____ Cell _____ Other _____

*Job Address: _____

* Contractor: _____

*Address: _____

*City: _____ *State: _____ *Telephone: _____

*Legal Description: Lot/Tract ____ Block ____ Subdivision _____

Zoning District _____ Floodplain-Yes No

Type of Permit Requested – Check all that apply (must include copy/sketch of site/plans)

Construction Permit Residential Commercial *Manufactured/Modular

*(Must complete page 3 if checked)

New Residential Commercial

Addition

Garage Attached Detached

Fence Type - Wood Wire Other Height _____

Deck Covered Uncovered

Auxiliary

Other Describe _____

Water Sewer Setbacks- Front _____ Side _____ Rear _____ Height _____

Describe work to be done: _____

Notes/Comments

(The following agreement does not apply to Manufactured/Mobile Home/Modular applications. All applicants for these homes must also complete and sign page 3)

AGREEMENT-Read and initial where indicated

The issuance or granting of a permit or approval of plans or specifications shall not be construed to be a permit for, or an approval of, a violation of any of the provisions of the adopted zoning code or any other ordinance of the Town of Ennis. The undersigned agrees that the proposed work shall be done in accordance with the plans and specifications and the statements made in this application and in conformance with applicable Town codes or ordinances pertaining to land or building uses. This permit becomes null and void if work or construction authorized by the permit has not been commenced/initiated within one (1) year of permit's issuance (6 months for a 1 year permit) or work described has not been substantially completed within two (2) years of permit's issuance (1 year for 1 year permit), or work/construction has been abandoned/stopped for more than 180 days at any time. **Single issuance or granting of a fence, deck or auxiliary permit becomes null and void if work or construction authorized by permit is not substantially completed within 180 days (6 months) from date of issuance.**

*Initial Here _____

*Applicant Signature

Date

*Printed Name (applicant)

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Attachments Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Attachments Yes <input type="checkbox"/> No <input type="checkbox"/>
_____ Public Works Director	_____ Zoning Administrator
Date _____	Date _____

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Attachments Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Attachments Yes <input type="checkbox"/> No <input type="checkbox"/>
_____ Public Works Director	_____ Zoning Administrator
Date _____	Date _____

PERMIT EXPIRATION DATE:
MUST RENEW ON OR BEFORE DATE OF EXPIRATION. EXTENSIONS MAY BE GRANTED WITH APPROVAL
do not write below this line

Fees

Zoning permit requiring site plan review	\$200.00	_____
Zoning permit requiring sketch plan review	\$100.00	_____
Zone change	\$500.00	_____
Addition-	\$100.00	_____
Garage-	\$75.00	_____
Fence-	\$25.00	_____
Deck-	\$25.00	_____
Auxiliary-	\$50.00	_____
Other-	\$50.00	_____

MOBILE / MANUFACTURED HOMES

Move-in Permit-	\$50.00 (M/H)	_____
Foundation-	\$100.00 (M/H)	_____
Inspection-	\$50.00 (M/H)	_____
Manufactured/Mobile/Modular Deposit (refundable if compliant)		_____

UTILITIES/STREET

Water hook-up	\$2075.00	_____
Sewer hook-up	\$3047.00	_____
Street bond (refundable after inspection by public works)		
Paved	\$500.00	_____
Unpaved	\$300.00	_____
		Total _____

(All fees must be paid before issuance of permit)

Manufactured/Mobile Home/Modular Application

Move-In Permit Inspection Foundation

*Name _____

*Location _____

*Mailing Address _____

*City _____ *State _____ *Zip _____ * Phone _____

Permanent Set-Up Check List

◆ Foundation (must be installed prior to move in of M/H)	_____
◆ Water/Sewer Hook-up	_____
◆ Inspection/Move-In Permit:	_____
◆ Siding	_____
◆ Roof	_____
◆ Insignia/Sales Contract	_____

Rental Property Set-Up Check List

◆ Inspection/Move-In Permit:	_____
◆ Siding	_____
◆ Roof	_____
◆ Insignia/Sales Contract	_____

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Applicant signature

Date

Notes/Comments _____

Inspected By: _____
Name Title Date

Deposit- _____ (required prior to issuance of permit, to be refunded if compliant and completed within permit limit)

refunded forfeited