

TOWN OF ENNIS
P.O. BOX 147
ENNIS, MT. 59729
PHONE (406)682-4287
FAX (406)682-5011

Town of Ennis Utility Customer,

The Town of Ennis has implemented a program whereby a customer may choose to have their monthly water/sewer utility bill automatically debited from their bank account. The guidelines for this program are as follows:

- * Bills are sent out the 1st of each month.
- * Any disputes or questions regarding the bill need to be addressed to the Town of Ennis by the 10th of each month.
- * On the 15th of each month, or the next available working day, and if there is no change in billing status or amount, your bank account will be debited for the amount shown on your bill.
- * New accounts require a one month test period, actual debiting will not be deducted until the following month.
- * Any changes require completion of a new authorization form.

To sign up for the automatic debit program, complete the attached form and return it to the Town of Ennis. If you have any questions, please contact the Town of Ennis.

ELECTRONIC FUND TRANSFER PAYMENT – AUTHORIZATION FORM

This is my (our) authorization of my (our) bank, named below, to deduct from my (our) account as identified below and pay to the Town of Ennis the amount of my monthly utility service bill. This authorization will remain in effect until written notice of cancellation is received either by my (our) bank or by the Town of Ennis.

Utility Account No: _____ Name: _____
As it appears on your bank account

Bank Name _____ Address: _____

Routing No: _____ Account No. _____

Signature: _____ as you do on your checks.

Date: _____

IMPORTANT: PLEASE ATTACH A BLANK, VOIDED CHECK SO WE CAN VERIFY THE NECESSARY ROUTING AND ACCOUNT NUMBERS!

